



**McKinley Elementary PTA  
Volunteer Sign-up Form  
2017-2018**



Welcome to another action-packed, fun-filled year of learning and growing at McKinley Elementary! There are many activities and events that are made possible by the PTA throughout the school year, and we need your help to make them successful. Donations absolutely help, but we need time from people as well. Please let us know which activities you would like to help with by completing this form. We welcome all helpers!!

**Please return this sheet to your child’s teacher by Friday, September 29<sup>th</sup>.** Questions? Please contact our wonderful Volunteer Coordinator, Janine Spiro at [janinespiro@yahoo.com](mailto:janinespiro@yahoo.com)

	VOLUNTEER 1	VOLUNTEER 2
NAME		
PHONE		
EMAIL		

**Vol 1 Vol 2**

- I’d like to be a **Class Parent** (Organize volunteers for parties/events, help organize staff appreciation events, assist in pulling together PTA help for other events such as auction and Winter Fest)  
Teacher’s Name: \_\_\_\_\_

**Committees and Volunteer Opportunities! If you have questions, please let us know.**

- Reflections:** The National PTA Reflections Program provides opportunities for students to express themselves creatively through original works of art inspired by the theme “Within Reach” for 2017-18. Help plan, promote participation, collect student entries, facilitate judging and organize the school awards ceremony.
- Enrichment:** Help plan after school enrichment in coordination with our vendor, Enrichment Matters. Look at class offerings, assist with questions and support the first week (or two) as it rolls out each session.
- Community Service:** Help provide parents and children with opportunities to aid the community, both locally and globally, by leading students in various community service projects.
- Science Fair:** Help students identify appropriate science projects, plan fair activities, set-up and supervise the evening event.
- Book Fair:** Help decorate the Library, unpack books, set-up, assist the students with shopping, work as cashier or re-stock the books during this week-long event in October. Assistance with the one evening (family) event and Donut Day is needed as well!
- Newspaper Club:** Help participating 4<sup>th</sup> and 5<sup>th</sup> graders publish a quarterly student led school newspaper! We also need a volunteer to lay-out each issue.
- International Week:** A week-long celebration of cultures from around the world needs volunteers to prepare, promote, set-up and clean-up.

- Grocery/Box Tops:** Free money! It's out there if we get McKinley families signed up with our local grocery stores and bring in our box tops. Help promote and facilitate these efforts to bring more dollars in for McKinley programs.
- School Pictures:** Promote and help coordinate students during the taking of individual portraits in the fall and class pictures in the spring.
- Spirit Merchandise:** Help with merchandise sales, including at school events.
- Video School Shows:** Assist with taking videos of school events/shows/performances and making them available for families (THIS IS NEW SO WE NEED SOME HELP GETTING THIS GOING!!).
- Winter Fest:** Looking for volunteers to help plan and coordinate the Winter Fest which will replace the Fun Fair this year. Responsibilities include indoor planning/coordinating events, food coordination, volunteer coordination and day-of volunteering.
- Social FUNdraisers:** Help plan McKinley outings which help gather families together for a fun activity while giving back to the school.
- Conference Day Lunches:** Coordinate lunches for teachers during the fall and spring parent/teacher conference days.
- Variety Show:** Help with recruiting, publicity, and assist with stage production during this spring evening event.
- Directory:** Help collect and process family contact information and distribute the McKinley Directory.
- Cookie Carry:** Help facilitate the mid-December holiday cookie giveaway for McKinley staff.
- Staff Appreciation Week:** McKinley PTA provides a week of recognition activities for McKinley's wonderful staff. Help plan and arrange for food, gifts, and other ways of saying "Thanks!"
- Odyssey of the Mind:** Odyssey of the Mind is an international educational program that provides creative problem-solving opportunities for students. Volunteers coach team members after school in areas such as building mechanical devices and presenting their own interpretation of literary classics.
- Chess Club:** Coordinate and supervise 4<sup>th</sup> & 5<sup>th</sup> grade after school chess club.
- Grants for Teachers:** Review grant applications from McKinley staff several times each year and notify teachers of awards. Distribute classroom stipends for teachers and staff.